

## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE:** Friday, May 17, 2019

**TIME:** 9:00 AM

**PLACE:** City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013

<b>Item</b>	1	Call to Order, Roll Call and Introductions – Chair, Janet Wolf.
<b>Minutes/ Actions:</b>		<p><b>Directors Present:</b></p> <ul style="list-style-type: none"> <li>• Steve Bennett (County of Ventura)</li> <li>• John Zaragoza (County of Ventura)</li> <li>• Das Williams (County of Santa Barbara)</li> <li>• Gregg Hart (City of Santa Barbara)</li> <li>• Christy Weir (City of Ventura)</li> <li>• Eris Friedman (City of Santa Barbara)</li> <li>• Fred Shaw (City of Carpinteria)</li> <li>• Kyle Richards (City of Goleta)</li> <li>• Carmen Ramirez (City of Oxnard)</li> <li>• Laura Hernandez (City of Port Hueneme)</li> </ul>
<b>Item</b>	2	<b>Approval of Agenda and Filing of Certificate of Agenda Posting</b>
		Action: Action: Approve and file.
<b>Minutes/ Actions:</b>		<b>The Agenda with the requested modification was unanimously approved by the Board.</b>
<b>Item</b>	3	<b>Consideration and Approval of Minutes of the BEACON Meetings held on March 15, 2019.</b>
		Action: Approve and file.
<b>Minutes/ Actions:</b>		<b>The minutes were unanimously approved by the Board as posted.</b>
<b>Item</b>	4	<b>Public Comment and Other Matters not on the Agenda</b>
		Receive public comments.
<b>Minutes/ Actions:</b>		<p>Paul Jenkins of Surf Rider and member of Matilija Coalition. Mr. Jenkins reported that on May 13, the California Department of Fish and Wildlife (CDFW) announced a \$13.4 million funding award to Ventura County Watershed Protection District for the Santa Ana Bridge Replacement – a component of the Matilija Dam Ecosystem Restoration Project.</p> <p>Director Weir stated that the Matilija Dam project is finally under way in large due to people like Paul Jenkins.</p>
<b>Item</b>	5	<b>Reports</b>
		a. Reports from legislative offices. b. Board Member Reports and Updates
<b>Minutes/ Actions:</b>		<p>a. The Executive Director Brian Brennan reported that representative from Congress Member Brownley will attend the BEACON meeting in July to discuss Port Hueneme Beach.</p> <p>b. Director Richards reported that the City of Goleta has received a grant from the Coastal Conservancy to fund restoration work in Ellwood Mesa.</p> <p>c. Director Friedman reported the City of Santa Barbara expects to approve its Local coastal Plan (LCP) update in July 2019.</p>

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<b>Item</b>	6	<p><b>Surfers Point Project</b></p> <p>a. Approve and authorize the Executive Director to execute the Grant Agreement P-1-2-07 with the Ocean Protection Council (OPC) for the Surfers Point Project in the amount up to \$355,000 with a period of performance up to December 31, 2020.</p> <p>b. Approve and authorize the Chair to execute a Cooperative Agreement with the City of Ventura to implement the planning grant project in the amount up to \$355,000 with a period of performance up to December 31, 2020.</p>
<b>Minutes/ Actions:</b>		<p>Mr. Marc Beyeler explained that a grant from OPC had been secured for phase 2 of the Surfers Point Project and that today the Board was being asked to execute the Grant Agreement as well as approve a cooperative agreement with the City of Ventura. Marc explained that the Surfers Point Project was a good example of a successful managed retreat project.</p> <p>Mr. Brad Stark of the City of Ventura indicated that the City would lead the phase 2 project. The schedule was tight but that he was confident that the project would be delivered on schedule.</p> <p>Paul Jenkins of Surf Rider Foundation commended BEACON on its extensive role in delivering the Surfers Point Project, it was a good example of collaboration. Paul also wanted to recognize Brian Brennan for his amazing work over the years on this project first at the City, then at BEACON and at the County.</p> <p>Director Weir indicated that this grant was a good example of the value of BEACON.</p> <p><b>BOARD ACTIONS:</b> <b>The Board approved both actions unanimously.</b></p>

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<b>Item</b>	7	<p><b>Membership Dues / Assessments (unanimous vote required)</b></p> <p>a. Adopt an increase to voting member assessments (membership dues) by 3.2% for fiscal year 2019-2020 to provide an additional \$4,565 in revenue (Exhibit I). (Requires unanimous approval (10/10th vote).</p>
<b>Minutes/ Actions:</b>		<p>Executive Director explained that BEACON survives on membership dues and grant funding only. Membership dues during the last ten years have historically been a little frozen and even been reduced during the recession. In recent years the Board has tried to adjust the dues up.</p> <p>Port Hueneme indicated that it will vote yes for the dues increase but is not supportive of CPI increases and expects more return on its investment.</p> <p>Director Ramirez indicated that Oxnard is having budget issues but will vote yes due to the criticality of coastal issues.</p> <p>Director Zaragoza indicated that the recent dredging at Channel Islands was important for Port Hueneme Beach, but he did not think it was enough.</p> <p>Director Richards indicated that the dues paid for a highly qualified BEACON team at a very reasonable cost. Goleta appreciates BEACON's work and is very happy to see the kelp anchor project on Goleta Beach.</p> <p><b>BOARD ACTIONS:</b> <b>The Board approved action unanimously.</b></p>

<b>Item</b>	8	<p><b>Auditor Controller's Recommended Actions</b></p> <p>a. Receive and file the audited financial statements for the fiscal years ended June 30, 2018 and 2017 (Exhibit I);</p> <p>b. Receive and file the Management Letter for the audit of the financial statements for the fiscal years ended June 30, 2018 and 2017 (Exhibit II);</p> <p>c. Adopt the proposed final budget for fiscal year 2019-2020 (Exhibit III);</p> <p>d. Authorize the Auditor-Controller's Office to adjust contingency for the fiscal year 2019-2020 budget where the fiscal year 2018-2019 actual year-end closing fund balance differs from the budget estimate;</p> <p>e. Receive and file the Fiscal Year 2018-2019 Budget-to-Actual Report for the year-to-date period ending April 30, 2019 (Exhibit IV); and</p> <p>f. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 6/10th vote):</p> <table style="margin-left: 20px;"> <tr> <td>INCREASE</td> <td>Other Professional &amp; Specialized Services</td> <td style="text-align: right;">\$ 5,000</td> </tr> <tr> <td>DECREASE</td> <td>Travel Expenses:</td> <td style="text-align: right;">\$ 5,000</td> </tr> </table>	INCREASE	Other Professional & Specialized Services	\$ 5,000	DECREASE	Travel Expenses:	\$ 5,000
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<b>Minutes/ Actions:</b>		<p>Mr. Carlos Maldonado of Ventura County Auditor Controllers Office presented six budget items.</p> <p>Director Weir indicated that the biennial audit indicated no deficiencies, which is very rare for a public agency.</p> <p><b>BOARD ACTIONS:</b> <b>The Board approved unanimously the Auditor Controller Recommended Actions.</b></p>						

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<b>Item</b>	9	<p><b>Amendment 1 to Agreement with Marc Beyeler</b></p> <p>a. Approve, ratify, and authorize the Chair to execute an Amendment 1 to the Agreement with Marc Beyeler for an additional \$5,000 for project management services of the Surfers Point Project during Fiscal Year 2018-2019.</p>
<b>Minutes/ Actions:</b>		<p>The Executive Director explained that this amendment to Mr. Beyeler's contract was necessary to continue his project management role on the Surfers point Project.</p> <p><b>BOARD ACTIONS:</b> <b>The Board approved unanimously action item.</b></p>
<b>Item</b>	10	<p><b>FY 2019-2020 Annual Staff and Consultant Agreements</b></p> <p>a. Approve and authorize the Chair to execute Auditor Services Contract for an amount not to exceed \$15,000 with County of Ventura Auditor-Controller's Office for the term of July 1, 2019 to June 30, 2020.</p> <p>b. Approve and authorize the Chair to execute the Legal Services Contract for an amount not to exceed \$12,000 with County of Santa Barbara County Counsel's Office for the term of July 1, 2019 to June 30, 2020.</p> <p>c. Approve and authorize the Chair to execute the Technical Advisor Services Contract for an amount not to exceed \$22,000 with James A. Bailard for the term of July 1, 2019 to June 30, 2020.</p> <p>d. Approve and authorize the Chair to execute the Strategic Planning and Grant Pursuit Services Contract with Marc Beyeler and Associates for an amount not to exceed \$27,000 for the term of July 1, 2019 to June 30, 2020.</p> <p>e. Approve and authorize the Chair to execute the Web Site and Facebook Page maintenance Services Contract with Pam Baumgardner for an amount not to exceed \$2,000 for the term of July 1, 2019 to June 30, 2020.</p> <p>f. Approve and authorize the Chair to execute the Program Management Services Contract with COM3 Consulting for an amount not to exceed \$49,500 for the term of July 1, 2019 to June 30, 2020.</p>
<b>Minutes/ Actions:</b>		<p>The Executive Director presented the six annual contracts that keep BEACON operating.</p> <p><b>BOARD ACTIONS:</b> <b>The Board unanimously approved all six annual contracts.</b></p>

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<b>Item</b>	11	<p><b>Port Hueneme Beach</b></p> <p>a. Receive an informational report from the Executive Director on the recently completed dredging of Channel Islands Harbor and nourishment of Port Hueneme Beach.</p>
<b>Minutes/ Actions:</b>		<p>Dr. Jim Bailard – Technical Advisor, explained that the recent dredging of Channel Island Harbor and subsequent by-pass to Port Hueneme Beach resulted in insufficient sand for the beach. This problem is a result of fixed Federal funding and increasing dredging costs resulting in less volume of dredged cubic yards. The resolution is to work with the Federal Agencies to ensure enough budget allocation.</p> <p>Mr. Rick Willburn, provided a photo summary of the recent dredging operations. Mr. Willburn indicated that the Federal budget was \$14M but that this number has not been increased for many years while dredge costs have increased.</p> <p>Director Ramirez indicated that she was concerned about the Federal funding shifting away from local jurisdictions.</p> <p>Director Hart asked if BEACON needs to re-instate its lobbying consultant.</p> <p>Paul Jenkins of Surf Rider indicated that this was a perfect example of Federal dysfunctionality – the Federal Gov puts in a military base at Pont Magu but cannot pay for a 1 M CY dredging operations and so will ultimately loose the base all together.</p> <p>Director Zaragoza recommended that BEACON meet with Naval Command to discuss the dredging needs.</p> <p><b>The Board received and filed the Port Hueneme Beach report.</b></p>

<b>Item</b>	12	<b>Executive Director's Report and Communications</b>
<b>Minutes/ Actions:</b>		The Executive Director indicated that BEACON had been contacted by Caltrans District 7 requesting assistance in establishing an opportunistic beach program in southern Ventura County and norther LA County. Staff are trying to determine more details.

**Meeting Minutes by Gerald Comati, Program Manager, BEACON.**

**Adjourn to next regular meeting July 19, 2019, 2019 at 9:00 AM in Carpinteria City Hall**